

EISMA SADAM
Port regulations

1. General information:

Port name:	EISMA SADAM
Port code:	EE EIS
Port task:	Port services are provided for ships less than 24 meters in overall length of vessels
Homepage:	www.eismasadam.ee
e-mail:	info@eismasadam.ee
Phone:	+372 5131442

Type of commercial undertaking:

Company/Surname:	Mittetulundusühing EISMA SADAM
Register/national code	80301460

Port location:

Port address:	Lääne-Viru maakond, Haljala vald, Eisma küla, Eisma sadam, 45411
Center of the port shoreline:	
Latitude:	59°34'09.47"N
Longitude:	26°18'15.27"E
Port water area (m ²):	15299.9
Port territory area (m ²):	33567.7

Technical characteristics of the port:

<p>1.5.1 The water area of the harbour is protected by breakwaters: a northern breakwater with a length of 160 m and a north-eastern breakwater with a length of 110 m. The breakwaters end with concrete blocks, with an entrance way with a width of 12.0 m between them.</p> <p>1.5.2 The harbour entrance channel has a length of 75.0 m and a width of 12.0 m. The estimated minimum water depth of the entrance channel is 2.9 m in the EVRS system. The latest measurement data on the entrance channel are available on the website of the harbour authority at www.eismasadam.ee.</p> <p>1.5.3 The length of the stationary quay is 33.2 m; the length of berth space is 25.6 m, and the height from the water level to the quay surface is +1.3 m. The evenly distributed load tolerance of the stationary quay is 10 kN/m².</p> <p>1.5.4 The harbour has two floating quays with a total length of 48.0 m. The floating quays are at a height of +0.6 m above the water level.</p> <p>1.5.5 The slipway has a slope of 1:7 and a width of 4.0 m.</p>

Quais

Quai number	Length (m)	Depth (m) at the quai (BHS-77)	Depth (m) at the quai (EH2000)	Users
Kai nr. 1	33,2	1,7	1,9	Fishing ship, Pleasure Craft
Kai nr. 2	36,0	1,7	2,4	Fishing ship, Pleasure Craft
Kai nr. 3	12,0	1,7	1,6	Fishing ship

Vessel dimensions:

Length max (m):	12.0
Breadth max (m):	3.0
Draught max (m):	2.0

Gross tonnage:	under 500
Additional information:	Prior to entry check the real time sea level at the harbour (www.eismasadam.ee)

Environmental protection:

1.7.1 All companies operating in the harbour, small craft owners, visiting craft and visitors are required to comply with environmental protection requirements arising from the applicable legislation, international agreements and these Rules.

1.7.2 A more specific plan of action in the event of environmental pollution is provided in the Harbour Pollution Control Plan.

1.7.3 The procedure for handling ship-generated waste is described in the Ship-Generated Waste Receipt and Handling Plan.

1.7.4 No ship-generated waste or dangerous goods are received, handled, stored or issued at the harbour.

1.7.5 There is no stationary lifting equipment at the harbour. Restrictions on the use of mobile lifting equipment (mobile cranes) are set out in the technical documentation of the equipment.

Working hours:

1.8.1 The harbour master services small craft during the navigational season Mon–Sun from 8:00 to 20:00. To place a request, contact the harbour master by calling +372 5345 2487.

Duration of navigation season:

Beginning of navigational season:	1. May
End of navigational season:	30. September

Local time difference from UTC:

Local time difference from UTC:	Daylight Saving Time +3 hours; winter time +2 hours.
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General information about entrepreneurs operating at the port:

1.11.1 OÜ PT Consols, registry code: 11047625; registered address: Weizenbergi 17A, 10150 Tallinn. OÜ PT Consols is the owner and manager of Eisma harbour building and harbour area and is providing seminar services at the harbour.

1.11.2 AS G4S Eesti; reg code: 10022095; address: Paldiski mnt. 80, 10617, Tallinn. AS G4S Estonia provides security services at the port.

1.11.3 AS Estonian Environmental Services, reg code: 10277820; address: Artelli 15, Tallinn 15551. AS Eesti Keskkonnateenused (Estonian Environmental Services) provides waste collection and treatment services at the port.

1.11.4 AS Alexela, reg code: 10015238; legal address: Harju County, Tallinn, Central City District, Roseni 11, 10111.

2. Entrance into and leave from port and berthing

Notification procedure for the entering and leaving intent of a vessel:

- 2.1.1 A skipper shall notify the harbour master of an intention to enter or leave the harbour as early as possible (preferably at least 3 hours in advance). Visiting craft shall give notice of their intention to leave upon arrival and duly record the departure with the harbour master.
- 2.1.2 Information on small craft approaching the harbour and leaving the harbour shall be communicated to the harbour master by calling +372 5345 2487.
- 2.1.3 Small craft for which a berth rental agreement has been signed are not required to give notice of an intention to enter or leave the harbour.

Registration of the entering and leaving of a vessel:

- 2.2.1 A skipper shall ask the permission of the harbour master to enter or leave the harbour. The harbour master will give the permission, provide the craft with the required information and allocate a berth (for visiting craft).
- 2.2.2 The entry and departure of a small craft shall be recorded in the Eisma Harbour Entry and Departure Log at the office of Eisma Harbour.
- 2.2.3 Small craft for which a berth rental agreement has been signed are not required to ask the permission to enter or leave, but have to record each entry and departure in the Eisma Harbour Entry and Departure Log.
- 2.2.4 Ships which are required to use pilot services shall not be serviced.
The harbour does not service craft that need piloting services.

Requirements of state supervisory bodies for the entering and leaving of the

- 2.3.1 Departure from the harbour is permitted after paying for the services and receiving the permission from the harbour master.
- 2.3.2 A small craft heading for a port in a third country shall, before leaving Estonia's territorial waters, complete the required border control and customs formalities at the nearest border checkpoint open for international traffic.
- 2.3.3 To receive permission to enter or depart, the following information shall be provided:
the name and type of the small craft;
the name, address and contact telephone number of the home port/yacht club of the small craft;
the ports of departure and destination;
the times of entry and departure;
the length, beam and draught of the small craft;
the number of persons on board;
the name and contact details of the small craft skipper.

Arrival formalities and the documents required, pursuant to quarantine, customs and border guard regulations:

- 2.4.1 There is no border checkpoint open for international traffic at Eisma Harbour, and the harbour does not carry out border checks on small craft.

Free zone implementation:	no
Border regulations:	
National supervision contact details:	puuduvad
Presence of supervision authorities:	no
Presence of customs control:	no
Presence of veterinary inspection:	no
Presence of plant protection service:	no
Presence of ship inspection:	no

Border regulations:

Border regulations:	Missing
Border regulation applies to:	

Working hours:	
Contact details:	

Quarantine, customs and border guard regulation formalities and document drafting:

2.5.1 Upon the arrival of a third-country small craft which has not passed border control yet, the harbour master shall immediately notify the Border Guard. No one may leave the small craft, land any goods or items or go on board the craft until the Border Guard arrives.

Organization of communication with vessels upon entrance, lying at port and departure from the port:

2.6.1 Information can be communicated to the harbour master by calling +372 5345 2487 from 08:00 to 20:00 Mon–Sun, or by sending an e-mail to info@eismasadam.ee.

Radio communication channels:	VHF not available
Call sign:	puudub

Requirements for moored vessels (prohibitions, requirements and other conditions):

2.7.1 A small craft may stay in the harbour only with the permission of the harbour master.

2.7.2 All orders of the harbour master concerning the stay of small craft in the harbour are mandatory for the skippers and owners of the craft, crew members and persons responsible for the craft.

2.7.3 Small craft may use the berths of the harbour in accordance with the Harbour Rules after payment of the charges specified in the price list of the harbour.

2.7.4 A small craft may only use the berth allocated to it. Craft relocated without permission will be returned to their berths and the shifting fee will be charged to the owners of the craft.

2.7.5 The mooring ropes of small craft shall be fastened so as to secure safe stay in the harbour in any weather and ensure that the craft do not pose a danger to other water craft or the harbour facilities. The mooring ropes may be fastened only to the bollards intended for that purpose.

2.7.6 Anchors may not be used in the water area of the harbour, except with the written permission of the harbour master.

2.7.7 A water craft moored alongside a quay may run its propellers only at the lowest speed in order to prepare the main engine for heading out to sea or for hauling. Long-term operation of the propellers is not permitted.

2.7.8 All water craft staying in the harbour shall be marked as required (name or number on the hull).

2.7.9 A small craft skipper shall ensure the safety of the craft in the harbour in any weather, the safe embarkation and disembarkation of people and the protection of the property on board the craft. Eisma Harbour bears no responsibility for the property of the owner of a small craft or for the health and safety of the passengers of the small craft in the territory of the harbour.

2.7.10 Any use of shore power shall be agreed with the harbour master. If the wind speed exceeds 15 m/s, a small craft skipper shall turn the shore power off.

2.7.11 Any cases of breaking or damaging hydro-technical equipment or navigational marks shall be promptly reported to the harbour master.

2.7.12 In the case that the stay of a water craft in the harbour or its manoeuvres in the water area of the harbour result in material damage to hydro-technical facilities or other water craft, its owner shall compensate for the damage at the request of the craft owner concerned or the harbour authority.

2.7.13 A person who has noticed any existing or potential damage to quays or other harbour facilities or to another water craft (loose lines, fender in the wrong place, broken parts, etc.) shall inform the harbour master.

2.7.14 It is prohibited at the harbour to:

1. shift small craft or lift small craft out of water (or into water) without the harbour master's permission;
2. throw or pump any waste water or water containing petrochemical products off a small craft into the water;
3. wash a small craft (tanks, decks, superstructures) if the washing water pollutes the water area of the harbour (because of containing oil or other environmentally harmful substances);
4. connect a small craft to the power network without permission;

5. tank up on drinking water without authorisation;
6. use the toilet of a small craft if there is no sewage collection tank;
7. empty toilets or holding tanks in the water area of the harbour;
8. keep containers, oil or fuel barrels or other personal property on a quay;
9. dump waste in any place other than the designated containers;
10. go aboard a small craft without the permission of the skipper of the craft or a person substituting for the skipper;
11. have unvaccinated animals on board a small craft and leave unattended animals on board a small craft or in the territory of the harbour;
12. listen to loud music on board a small craft or otherwise behave in a manner that disturbs other people; the night's rest period lasts from 22:00 to 8:00;
13. swim in the water area of the harbour;
14. climb on the breakwater rocks of the harbour;
15. leave minors unattended in the territory of the harbour.
2.7.15 Eisma Harbour is not responsible for any damage that may occur in the territory of the harbour, including as a consequence of theft, vandalism, storm, accident and/or fire, etc.
2.7.16 The harbour master has the right to establish special water traffic-related requirements for small craft, prohibit the entry or departure of small craft into or from the harbour and their transit through the water area of the harbour.
2.7.17 The harbour master may require third-party liability insurance from a person entering the harbour.

Works inside and on the deck of moored vessels (execution of works that generate noise and rubbish; welding and works involving fire; outboard works; launch of boats and rafts; ballast water pumping; tank cleaning, repair of propulsion (main engine)):

2.8.1 A small craft owner shall obtain the approval of the harbour master for any operations that generate a lot of noise and waste. When cleaning the underwater hull of a small craft of old toxic paint and applying new paint to it in spring, the owner of the small craft shall ensure cleanliness and environmental safety in the territory of the harbour. This work may be carried out only in the special building ground. The area used for this work shall be covered with plastic film.
2.8.2 For welding and hot work, a written request shall be submitted to the harbour master. If permission is granted, the harbour master shall be notified of the commencement and completion of the work.
2.8.3 The harbour master shall be notified of any outboard work, and cleanliness in the water area of the harbour shall be ensured.

3. Vessel traffic rules:

Vessel traffic in the port's water area (shifting, maneuvering):

3.1.1 Any traffic of small craft in the water area of the harbour is permitted only with the consent of the harbour master.
3.1.2 Traffic in the water area and entrance channel of the harbour is subject to the International Regulations for Preventing Collisions at Sea.
3.1.3 In the event of simultaneous entry and departure of small craft, the departing craft takes priority, except in cases of emergency.
3.1.4 Small craft may be relocated in the water area of the harbour only with the harbour master's permission.
3.1.5 Stunt-driving and towing for the purpose of entertainment is prohibited in the water area of the harbour.
3.1.6 Jet ski traffic is prohibited in the water area of the harbour.
3.1.7 Small craft moving in the water area of the harbour shall be registered in accordance with the applicable legislation and their skippers shall have a valid driving licence.

Requirements for vessel in traffic under normal and special conditions:

3.2.1 In general, traffic in the water area of the harbour is not permitted if the wind speed is higher than 12 m/s and/or the visibility is lower than 50 metres. The harbour master may give permission for such traffic in agreement with the small craft skipper, considering the technical characteristics of the craft and the weather conditions (wind, waves).

3.2.2 When moving and manoeuvring in the water area of the harbour, a small craft skipper shall choose a speed that enables stern waves to be prevented and control of the water craft by the helm to be maintained. The speed limit in the water area of the harbour is 3 knots.

3.2.3 Moving and manoeuvring shall be safe for the small craft itself, for other small craft in the water area of the harbour and for the harbour facilities.

3.2.4 The steering, anchoring and hauling devices of a small craft shall be in working order and ready for use.

3.2.5 Since the entrance to the harbour is very narrow (12 m), special care should be exercised when entering the harbour with strong easterly and northern winds.

3.2.6 Depending on the weather conditions, the water level in the harbour may differ from the reference zero level by -0.9 m to +1.5 m. Water level rise/fall is predominantly caused by S and SW winds.

Vessel mooring:

3.3.1 Small craft for which a berth rental agreement has been signed shall moor at the place designated by the harbour authority. In exceptional circumstances (strong wind) and with the prior approval of the harbour master, a craft may moor at a more sheltered quay of the harbour.

3.3.2 Berths for small craft that do not rent a berth on a regular basis (i.e., visiting craft) are allocated by the harbour master.

3.3.3 Mooring and buoy ropes shall be fastened and fenders shall be placed so as to ensure safe stay in any weather.

3.3.4 Small craft using the slipway service may not be moored at the quays of the harbour.

Vessel towing:

3.4.1 The harbour does not have a tug boat. Towing operations may be carried out at the harbour only with the permission of the harbour master.

Vessel traffic under ice conditions:

3.5.1 There is no national icebreaker service available at Eisma Harbour. The harbour is closed for navigation after icing.

Special conditions:

3.6.1 Special requirements for small craft are established by the harbour master as necessary.

3.6.2 Eisma Harbour services commercial coastal fishermen. Other small craft owners and visiting craft are required to pay attention to the nets and traps and other fishing gear in the neighbourhood (duly marked with net flags or other flags) and they shall not hinder the work of coastal fishermen with their activities.

3.6.3 Fishermen are not allowed to place nets, traps or other fishing gear in the entrance channel or elsewhere in the water area of the harbour or in any other place where they could prevent the safe entry or departure of small craft in and from the harbour or safe manoeuvring of small craft in the water area.

3.6.4 Fishing gear etc. may be kept in the territory of the harbour only with the written permission of harbour master and only in the designated place.

4. The port services and related services provided at the port and the procedure for provision of services:

The following port services are provided at the port:

Type of service:	Regulation of water traffic in the water area and entrance
Service description:	

Service providers and their contact details:

Company/Surname:	Mittetulundusühing EISMA SADAM
Register/national code	80301460
Address:	Toominga 16, Eisma küla, Haljala vald, Lääne-Viru maakond, 45411
Phone:	+372 53452487
Fax:	
e-mail:	info@eismasadam.ee
Homepage:	www.eismasadam.ee
Contact person:	Tiiu Pedaja

Type of service:	Enabling mooring
Service description:	

Service providers and their contact details:

Company/Surname:	Mittetulundusühing EISMA SADAM
Register/national code	80301460
Address:	Toominga 16, Eisma küla, Haljala vald, Lääne-Viru maakond, 45411
Phone:	+372 53452487
Fax:	
e-mail:	info@eismasadam.ee
Homepage:	www.eismasadam.ee
Contact person:	Tiiu Pedaja

Type of service:	Bunkering of a watercraft
Service description:	

Service providers and their contact details:

Company/Surname:	AS Alexela
Register/national code	10015238
Address:	Roseni tn 11, Kesklinna linnaosa, Tallinn, Harju maakond, 10111
Phone:	+372 6290000
Fax:	
e-mail:	alexela@alexela.ee
Homepage:	
Contact person:	

Stevedore works:

Possibility of stevedore work execution:	no
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Supplying vessels with water:

Fresh water supply possibility:	yes
Quantity:	2.0 m ³

Reception of the ship-generated waste and cargo residues:

Reception of ship-generated waste:	yes
Reception of cargo residues:	no
Reception of domestic waste:	yes
Quantity of domestic waste:	1.0 t
Reception of bilge water:	no
Quantity of waste water:	1.0 m ³
Reception of waste water:	yes

Quantity of bilge water:	1.0 m ³
Reception of other waste materials:	no

Description of cargo processing terminal

4.3.1 No goods are loaded, unloaded or stored at the harbour.

Supply of fuel and lubricants:

Possibility of refueling:	yes
Quantity of fuel supply:	4.0 t

Diving operations:

Diving operations:	no
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Repairs and painting:

Possibility of repairs and painting:	no
Type of performable repairs:	Minor repairs
Possibility of executing works that generate noise and rubbish:	yes
Possibility of welding operations involving fire:	no
Possibility of executing outboard works:	yes
Main engine repair possibility	no

Vessel connection to onshore supply systems:

Possibility of vessel connection to	yes
Possibility of vessel connection to power supply	yes

Other services provided by the port:

Type of service:	Other service
Service name:	Terrace
Service description:	Terrace for barbecue, including necessary equipment

Type of service:	Electricity
Service name:	
Service description:	Electricity

Type of service:	Port Laundry
Service name:	
Service description:	Laundry service

Type of service:	Slip
Service name:	
Service description:	Slipway

Type of service:	Other service
Service name:	Pump-out of septic tank
Service description:	Empty septic tank

Type of service:	Other service
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Service name:	Toilet for handicapped people
Service description:	WC accessible by wheelchair

Type of service:	Wi-Fi
Service name:	
Service description:	

Type of service:	Other service
Service name:	Accommodation
Service description:	2 cabins (no window)

Type of service:	Toilet
Service name:	
Service description:	

Type of service:	Shower
Service name:	
Service description:	shower

Type of service:	Craft rental
Service name:	
Service description:	5 paddling boards

Type of service:	Bicycle rentals
Service name:	
Service description:	10 bikes

Type of service:	Fuel oil
Service name:	
Service description:	both diesel and gasoline

Type of service:	Fresh water
Service name:	
Service description:	Drinking water

Type of service:	Other service
Service name:	Fully equipped kitchen for rent
Service description:	

Type of service:	Other service
Service name:	Tennis and basketball court
Service description:	Tennis and basketball court for rent

Description of railways

None

Description of mainland roads

Asphalt roads

Number of toilets

Number of toilets	3
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5. Passenger service regulations at the

Boarding and disembarking from the ship:

Passenger boarding and disembarking from the ship:	no
Organization of ticket sale:	no
Passenger safety requirements:	
Passenger services:	

6. Medical aid at the port:

Presence of medical facility:	no
Contact information:	112

7. Fire safety requirements in the port and management of rescue operations:

Fire safety rules:	<p>7.1.1 The rescue and fire-fighting equipment of small craft staying in the harbour shall be in working order and comply with the applicable requirements.</p> <p>7.1.2 Any fire-risk work on board small craft is subject to the prior approval of the harbour master.</p> <p>7.1.3 In the case of a fire on board a small craft or in the territory of the harbour, the skipper of the small craft or a person substituting for the skipper shall immediately make an emergency call to 112 and also inform the harbour master.</p> <p>7.1.4 Putting out a fire on board a water craft shall be directed by the skipper of the craft or a person substituting for the skipper.</p> <p>7.1.5 In the case that a fire breaks out in the territory of the harbour or on a water craft staying in the harbour, a general alarm is given to the other craft in order to provide help in extinguishing the fire or preventing the spread of fire. To ensure safety, skippers of all water craft shall be prepared to leave the harbour immediately if necessary.</p>
Location of equipment:	<p>7.4.1 The stationary quay of the harbour is equipped with a rescue post (a throw line lifebuoy, a ladder, a half-catch, a fire extinguisher) which is visible and accessible.</p> <p>7.4.2 In emergency situations, all fire extinguishing equipment, rescue equipment and first aid equipment are for use by all persons in the territory of the port.</p>

Reference to the pollution control plan:	www.eismasadam.ee
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8. Procedure for summoning the emergency services and other service or supervision authorities

Guard service organizer name:	MTÜ Eisma Sadam
Registry code:	80301460
Contact details:	+37253452487
Description of guard regulations:	24/7 surveillance system, 5 cameras
Police:	112
Rescue board:	112